

Referral Associate (RA) Program Agreement

This agreement outlines the roles, responsibilities, and terms between the Official Partner (OP) of the Legacy Vault (LV) by My Life and Wishes (MLW) and the Referral Associate (RA).

1. Program Overview

ONLINE: The RA may place a graphic and a link provided by the OP on the RA's website. This graphic must clearly show the OP's logo and the official LV badge. Clicking the graphic will direct visitors to the OP's official website.

OFFLINE: The RA may use "offline" assets provided by the OP to refer to the OP, either by the QR code, typed link, or phone number on the offline materials provided.

Official Partner Badge

The badge to the right is required to be used in any asset, (offline or online), created by each individual OP, and then provided for use by the RA.



2. Responsibilities of the Official Partner (OP)

ONLINE:

- Provide RA with approved graphics and links (assets).
- Regularly check RA's website to ensure correct use of assets.
- Maintain an updated list of the RA's website URLs at the bottom of this agreement.

OFFLINE:

- Provide RA with OP branded and approved assets (flyers, brochures, QR codes, etc) which must clearly indicate the RA is not an OP. These offline assets must reflect the OP's website, phone number or other OP contact information, and not that of the RA.

ADMINISTRATIVE:

- Submit a scanned copy of this signed agreement to MLW for record-keeping.
- Inform MLW promptly when an RA opts out or is terminated, verifying the removal of all assets.

3. Responsibilities of the Referral Associate (RA)

- OFFLINE: Use only the printed assets (flyers, brochures, etc.), graphics, images and links provided directly by the OP. Creation or use of other assets is strictly prohibited.
- ONLINE: Place approved assets on the listed website URLs below.
- Clearly understands and acknowledges that their status as RA in no way makes them an Official Partner (OP) and agrees to not represent themselves in any manner to the contrary.
- Always represent themselves strictly as a "Referral Associate" when speaking about or marketing LV.

4. Compensation Agreement

- The OP and RA will independently agree upon any compensation (flat fee or percentage).
- MLW will have no involvement in, control over, or responsibility for these compensation agreements.
- RA agrees to hold MLW harmless regarding any financial obligations or disputes with the OP.

5. Agreement Termination

- Participation in this program is based solely on OP approval and this signed agreement.
- OP may terminate this agreement at any time by emailing the RA and CC'ing MLW.
- Upon termination or opting out, RA agrees to remove all assets within seven (7) days.

6. Acknowledgment of Terms

By signing below, both parties acknowledge that they clearly understand, accept, and agree to all the terms and conditions outlined in this agreement.

Signatures

Official Partner (OP) Signature

Date: _____

Referral Associate (RA) Signature

Date: _____

RA Website URLs

List below up to 10 website URLs where the assets will appear:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____